

Course duration

- 1 day

Course Benefits

- Learn specific steps needed position yourself for future management roles.
- Gain advice on how to successfully make the transition from individual contributor to Technical Lead and/or IT Manager.

Course Outline

1. Personal Growth
 1. Making Sure You Want to be a Manager
 2. Defining Your Management Style
 3. Learning from Other Managers and Mentors
 4. Leadership versus Management
2. Expanding Your IT Knowledge
 1. How to Think Like a CIO
 2. Move from Being a Mile Deep to a Mile Wide
3. Expanding your Business Knowledge
 1. How to Learn More about Your User's/Client's Profession
 2. Learning Company Processes
 3. Learning More about Your Company and Industry
4. Expanding Your Educational and IT Credentials
 1. Understanding Your Future Job Description
 2. Professional Certifications, Formal Education, and Internal Classes
5. Practicing a Leadership Role
 1. Volunteer for Cross-department Committees
 2. Provide Leadership on Small Projects and through Volunteerism
 3. Learn to Delegate

Class Materials

Each student will receive a comprehensive set of materials, including course notes and all the class examples.