Course duration

- 4 days

Course Benefits

- What is Microsoft Teams and how the components work together
- How to implement Governance, Security and Compliance for Microsoft Teams
- How to prepare an organizations environment for a Microsoft Teams deployment
- How to deploy and manage teams
- Ways of managing collaboration in Microsoft Teams
- Techniques to manage and troubleshoot communication in Microsoft Teams

Microsoft Certified Partner

Webucator is a Microsoft Certified Partner for Learning Solutions (CPLS). This class uses official Microsoft courseware and will be delivered by a Microsoft Certified Trainer (MCT).

Course Outline

1. Microsoft Teams Overview
   1. Overview of Microsoft Teams
   2. Overview of security and compliance in Microsoft Teams
   3. Overview of managing Microsoft Teams
   4. Lab: Manage roles and create teams
      1. Prepare team roles and licenses
      2. Create new team
2. Implement Microsoft Teams Governance, Security and Compliance
   1. Implement Governance and Lifecycle Management for Microsoft Teams
   2. Implementing Security for Microsoft Teams
   3. Implementing Compliance for Microsoft Teams
   4. Lab: Configure Security and Compliance for teams and content
      1. Implement Governance and Lifecycle Management for Microsoft Teams
      2. Implementing security for Microsoft Teams
      3. Implementing compliance for Microsoft Teams
3. Prepare the environment for a Microsoft Teams deployment
   1. Upgrade from Skype for Business to Microsoft Teams
   2. Plan and configure network settings for Microsoft Teams
   3. Deploy and Manage Microsoft Teams endpoints
   4. Lab: Environment preparation for Teams

           1. Calculate networking capabilities
           2. Evaluate configuration profiles
           3. Provide team resources

4. Deploy and manage teams
      1. Create and manage teams
      2. Manage membership
      3. Manage access for external users
      4. Lab: Manage teams
           1. Manage team resources
           2. Manage sharing and access

5. Manage collaboration in Microsoft Teams
      1. Manage chat and collaboration experiences
      2. Manage settings for Teams apps
      3. Lab: Modify collaboration settings for Teams
           1. Configure channel and message policies
           2. Manage app settings for team

6. Manage communication in Microsoft Teams
      1. Manage Live event and meetings experiences
      2. Manage phone numbers
      3. Manage Phone System for Microsoft Teams
      4. Troubleshot audio, video, and client issues
      5. Lab: Modify communication settings for Teams
           1. Configure meeting policies
           2. Manage Phone System for Microsoft Teams
           3. Troubleshooting audio, video and client issues

Class Materials

Each student will receive a comprehensive set of materials, including course notes and all the class examples.

Class Prerequisites

Experience in the following *is required* for this Teams class:

- A proficient understanding of basic functional experience with Microsoft 365 services.
- A proficient understanding of general IT practices, including using PowerShell.